



BELMONT HARRISON JUVENILE DISTRICT

210 Fox Shannon Place
 St. Clairsville, Ohio 43950
 (740) 695-9750

EMPLOYMENT APPLICATION

PLEASE TYPE OR PRINT CLEARLY USING BLACK INK.

PERSONAL

| | | | | |
|------------------------------|------------------------------------|---------------------------------------|---------------------------------------|---|
| | First | Middle | Last | (Maiden) |
| Full Name | _____ | | | |
| Mailing Address | _____ | | City _____ | Zip Code _____ |
| Email Address | _____ | Telephone Number _____ | Social Security Number _____ | |
| Are you above the age of 18? | _____ | Driver's License Number & State _____ | | |
| Are you above the age of 21? | _____ | _____ | | |
| Position Applied for | _____ | | Date Available _____ | |
| Will work | <input type="checkbox"/> Full-time | <input type="checkbox"/> Part-time | <input type="checkbox"/> Intermittent | <input type="checkbox"/> Days <input type="checkbox"/> Afternoons <input type="checkbox"/> Nights <input type="checkbox"/> Weekends |
| | | | | Salary Expected \$ _____ (Hourly) |

EDUCATION (The District reserves the right to contact schools attended.)

Please circle last year of formal education completed: 1 2 3 4 5 6 7 8 9 10 11 # College 1 2 3 4 5 6 7 8 Other 1 2 3 4

| | Name & Location of School | From Mo/Yr | To Mo/Yr | Diploma /Degree | Program or Major Course Work | GPA |
|--------------------------------|---------------------------|------------|----------|-----------------|------------------------------|-----|
| Last High School | | | | | | |
| College | | | | | | |
| University | | | | | | |
| Business | | | | | | |
| Technical, or Military Schools | | | | | | |
| Graduate School | | | | | | |

1. If you have not graduated from college, how many hours have you successfully completed? _____

2. When do you expect to graduate? _____

LICENSES AND / OR CERTIFICATES (The District reserves the right to contact issuing entities)

| Type of License/Certificate | Issuing State or Agency | Number | Expiration Date |
|-----------------------------|-------------------------|--------|-----------------|
| | | | |
| | | | |
| | | | |

EMPLOYMENT (You may substitute a resume for this section.)

If you need additional space, please continue on a separate sheet of paper.

List each position held. Start with your present position and include any military service assignments.

| | | | | | | |
|------------------------|--|--|-----------------------|----|-----------------------|--|
| 1. Employer | | | Position Title | | Description of Duties | |
| Address | | | | | | |
| Telephone () | | | Dates | | | |
| | | | From | To | | |
| Supervisor | | | | | | |
| Reason for Leaving | | | Salary \$ | | | |
| 2. Employer | | | Position Title | | Description of Duties | |
| Address | | | | | | |
| Telephone () | | | Dates | | | |
| | | | From | To | | |
| Supervisor | | | | | | |
| Reason for Leaving | | | Salary \$ | | | |
| 3. Employer | | | Position Title | | Description of Duties | |
| Address | | | | | | |
| Telephone () | | | Dates | | | |
| | | | From | To | | |
| Supervisor | | | | | | |
| Reason for Leaving | | | Salary \$ | | | |
| 4. Employer | | | Position Title | | Description of Duties | |
| Address | | | | | | |
| Telephone () | | | Dates | | | |
| | | | From | To | | |
| Supervisor | | | | | | |
| Reason for Leaving | | | Salary \$ | | | |
| 5. Military Experience | | | Branch/Position Title | | Description of Duties | |
| Address | | | | | | |
| Telephone () | | | Dates | | | |
| | | | From | To | | |
| Supervisor | | | | | | |
| Reason for Leaving | | | Salary \$ | | | |

9:50 12/11/13

The Belmont Harrison Juvenile District reserves the right to check references with former employers.

However, we will not communicate with present employers without permission from the applicant.

May we contact your current employer? (Please initial) Yes No

ADDITIONAL INFORMATION

List any other experiences, skills, or qualifications which you feel would especially fit for work with the Belmont Harrison Juvenile District. If you need additional space, please continue on a separate sheet.

What do you consider your chief accomplishments?

What is your philosophy of juvenile detention and rehabilitation?

REFERENCES (Must provide complete addresses)

Three (3) personal references (not a relative):

| | | | | | |
|-----------------|------------------|-------------------|-----------------|------------------|-------------------|
| Name _____ | Occupation _____ | Years Known _____ | Name _____ | Occupation _____ | Years Known _____ |
| Address _____ | | | Address _____ | | |
| Telephone _____ | | | Telephone _____ | | |
| Name _____ | Occupation _____ | Years Known _____ | Name _____ | Occupation _____ | Years Known _____ |
| Address _____ | | | Address _____ | | |
| Telephone _____ | | | Telephone _____ | | |
| Name _____ | Occupation _____ | Years Known _____ | Name _____ | Occupation _____ | Years Known _____ |
| Address _____ | | | Address _____ | | |
| Telephone _____ | | | Telephone _____ | | |

EMERGENCY INFORMATION

List the name and address of one person who will always know your whereabouts.

| Name | Address | City/State/Zip | Telephone |
|------|---------|----------------|-----------|
| | | | |
| | | | |

MISCELLANEOUS

The following information will be used only if it is directly related to the classification/position for which you are applying.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Are you willing and able to secure an Ohio Driver's License, if you do not have one? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. If necessary, can you supply your own transportation for work use? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Number of auto accidents or moving violations in the last (3) years? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you ever been employed in the state or county service of Ohio? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Have you been convicted of any felony? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Do you have any physical limitations or disabilities? | <input type="checkbox"/> | <input type="checkbox"/> |

If you answered "YES" to question 4, 5, or 6, please explain fully below, indicating by number to which question you are responding. If applicable, describe your response to question 3 (including date and nature of violations).

Certification and Statement of Understanding

The Belmont Harrison Juvenile District is an Equal Opportunity/Affirmative Action Employer. Consideration was given in the development of this form to your right to individual privacy and equal opportunity. The information requested is needed to help assess your employment interests and qualifications and to enable us to contact you. No other use will be made of this information without your permission. The District may refuse employment consideration if this form is not filled out completely and accurately.

I certify all of the information furnished in this employment application is true and complete to the best of my knowledge. I understand the Belmont Harrison Juvenile District may investigate the information furnished and I realize any misrepresentation, false information, or omissions in this application can lead to withdrawal of any employment offer or termination after employment. I further understand this application is not a contract of employment, nor does this application obligate the employer in any way to hire me.

Signature _____ Date _____

**DO NOT WRITE IN THIS SECTION
For Administrative Use Only**

| | |
|----------------------------|-----------------------------|
| Application Received _____ | Credentials sent for _____ |
| References sent for _____ | Credentials received _____ |
| References received _____ | Transcript's received _____ |
| Date of Interview _____ | By whom? _____ |

Comments: _____

Employed _____ Position _____

OFFENSES LISTED IN PARAGRAPH (I) OF RULE 5101:2-5-09 OF THE ADMINISTRATIVE CODE

OFFENSES AGAINST ANIMALS

R.C. 959.13 — Cruelty to animals

HOMICIDE

R.C. 2903.01 — Aggravated murder

R.C. 2903.02 — Murder

R.C. 2903.03 — Voluntary manslaughter

R.C. 2903.04 — Involuntary manslaughter

ASSAULT

R.C. 2903.11 — Felonious assault

R.C. 2903.12 — Aggravated assault

R.C. 2903.15 — Permitting child abuse

R.C. 2903.13 — Assault

R.C. 2903.16 — Failing to provide for a functionally impaired person

MENACING

R.C. 2903.21 — Aggravated menacing

R.C. 2903.211 — Menacing by stalking

R.C. 2903.22 — Menacing

PATIENT ABUSE AND NEGLECT

R.C. 2903.34 — Patient abuse, neglect

THEFT AND FRAUD

R.C. 2913.49 — Identity Fraud

KIDNAPPING AND RELATED ISSUES, & SEX OFFENSES

- R.C. 2905.01 — Kidnapping
- R.C. 2905.02 — Abduction
- R.C. 2905.04 — Child stealing (as this law existed prior to July 1, 1996)
- R.C. 2905.05 — Criminal child enticement
- R.C. 2907.02 — Rape
- R.C. 2907.03 — Sexual battery
- R.C. 2907.04 — Unlawful sexual conduct with a minor
- R.C. 2907.05 — Gross sexual imposition
- R.C. 2907.06 — Sexual imposition
- R.C. 2907.07 — Importuning
- R.C. 2907.08 — Voyeurism
- R.C. 2907.09 — Public indecency
- R.C. 2907.12 — Felonious sexual penetration (as this former section of law existed)
- R.C. 2907.21 — Compelling prostitution
- R.C. 2907.22 — Promoting prostitution
- R.C. 2907.23 — Procuring
- R.C. 2907.25 — Prostitution
- R.C. 2907.31 — Disseminating matter harmful to juveniles
- R.C. 2907.32 — Pandering obscenity
- R.C. 2907.321 — Pandering obscenity involving a minor
- R.C. 2907.322 — Pandering sexually oriented matter involving a minor
- R.C. 2907.323 — Illegal use of a minor in nudity-oriented material or performance

WEAPONS CONTROL

R.C. 2923.12 — Carrying a concealed weapon

R.C. 2923.13 — Having a weapon while under disability

R.C. 2923.161 — Improperly discharging a firearm at or into a habitation or school

DRUG OFFENSES

R.C. 2925.02 — Corrupting another with drugs

R.C. 2925.03 — Trafficking in drugs

R.C. 2925.04 — Illegal manufacture of drugs or cultivation of marijuana

R.C. 2925.05 — Funding of drug or marijuana trafficking

R.C. 2925.06 — Illegal administration or distribution of anabolic steroids

R.C. 2925.11 — Possession of drugs or marijuana that is not a minor drug possession offense

OTHER

R.C. 2927.12 — Ethnic intimidation

R.C. 3716.11 — Placing harmful objects in food or confection

R.C. 4511.19 — Operating vehicle under the influence of alcohol or drugs — OVI or OVUAC

Effective: 08/14/2008

I, _____ (print name) do hereby
acknowledge that I have not been convicted of any of the attached offenses
dated this _____ day of _____, 20_____.

How long have you lived in the state of Ohio? _____

Signature

Witness Signature

Print Witness Signature

Date